

Creating & Sharing Videos

1. **Consider** these when videoing:
	1. What type of video camera is available?
	2. Is there enough light illuminating what is to be videoed?
	3. Are voices audible (iPhone microphones are available)?
	4. Is a camera person needed (or a tripod)?
	5. Who will be recorded? Do you need to request permission to record or consent?
	6. What privacy level does the recording require? Should it go online? Does it need to be destroyed after use?
2. After planning the video, **choose your video device**:
	1. A **handheld video camera**
		1. Either have a camera person hold the device or use a tripod (or securely prop up camera)
		2. Think about the placement of the camera to frame what you want in the video
	2. An **iPhone**, **iPad Camera app**, or other mobile device with a video camera
		1. Remember, the length of video you can make is determined by the amount of memory available on your device; a one-minute Standard Definition video uses about 2.5 mb (10 minutes = 25mb, etc.)
		2. Switch from camera to video with the slide at the bottom right to film your content (for iDevices)
		3. Either have a camera person hold the device or use a tripod (or securely prop up device)
		4. Think about the placement of the computer to frame what you want in the video
	3. A **computer’s camera**:
		1. On a Mac:
			1. Open iMovie (look in your applications folder)
			2. Go to **File** > **Import from Camera**
			3. Click **Capture**
			4. Select **Create new Event,** and name it
			5. Think about the placement of the computer to frame what you want in the video
			6. Click **Capture** again to begin
			7. Click **Done** when finished (you can edit out that part later)
		2. On a PC:
			1. Install Movie Maker if you do not have it already (<http://windows.microsoft.com/en-US/Windows-Live/movie-maker#t1=overview>).
			2. Open Movie Maker
			3. Click on **Webcam Video** (on the menu bar under Visual Effects)
			4. Think about the placement of the computer to frame what you want in the video
			5. Click the **Record** button to begin
			6. Click the **Stop** button when finished (you can edit out that part later)
			7. When the **Save Video** pop-up window appears, name your video and click the **Save** button
3. If you need to **edit** your video on a computer, you can use:
	1. iMovie
		1. for Macs, iPhones, and iPads
		2. see tutorial video <http://www.youtube.com/watch?v=uBMmGJwrv9c>
	2. Movie Maker
		1. for PCs
		2. see tutorial video <http://www.youtube.com/watch?v=qY7dEJWMj54>
4. **To share** your video, you can:
	1. Burn the video to a DVD if your computer has one built in or if you have an external DVD burner (write your name on the DVD).
	2. Load the movie file onto a flash drive (or portable hard drive). It is suggested to save the file as an .mp4 (use <http://www.zamzar.com> if needed).
	3. Upload video to BearSpace <https://bearspace.baylor.edu/> (or another cloud server such as DropBoc, Box, iCloud), click on the Share button, and then type in the name of who you want to share it with.
	4. Save video to **YouTube** (**Vimeo** is another option)
		1. If you do not have a **YouTube** account, you can go to the following link to create one:

<https://accounts.google.com/SignUpWithoutGmail?service=youtube&continue=https%3A%2F%2Fwww.youtube.com%2Fsignin%3Faction_handle_signin%3Dtrue%26feature%3Dsign_in_button%26hl%3Den_US%26next%3D%252F%26nomobiletemp%3D1&hl=en_US>

* + 1. If you need to upload videos longer than 15 minutes to YouTube:

<https://support.google.com/youtube/answer/71673?hl=en>

* + 1. You can compress the video by importing it into HandBrake (<http://handbrake.fr>), a free video conversion program for Mac or PC (see tutorial <http://www.youtube.com/watch?v=v7iPgRifvLg>).
		2. To upload your video:
			1. From an iPhone or iPad:
				1. Open your **Photos app**
				2. Find your video in your camera roll and open it.
				3. Touch the **Share icon** (a box with an arrow) usually in the bottom right. If it is not visible, tap the middle of the screen and icons should appear
				4. Then tap on the **YouTube icon**
				5. Title the video as specifically as possible.
				6. You probably want to make sure **Standard Definition** is selected.
				7. You can choose **Unlisted** as your privacy setting if you only want a link that you can copy and share by email
				8. You can choose **Private** if you only want people with the email addresses that you input to view the video
				9. Tap the **Publish** button at the top right and wait for the app to prepare and publish the video.
				10. At that point you can touch the **Tell a Friend** button to email your video’s YouTube link.
			2. From iMovie:
				1. On the top menu, click **Share**
				2. Select **YouTube** on the drop down menu
				3. Title your video
				4. Select the size you want to publish
				5. Click **Next**
				6. You can choose **Unlisted** as your privacy setting if you only want a link that you can copy and share by email
				7. You can choose **Private** if you only want people with the email addresses that you input to view the video
			3. From Movie Maker:
				1. On the top Share menu, click the **YouTube** button
				2. Select the size you want to publish
				3. You may need to set up a Microsoft account
				4. Complete the next screen

You can choose **Unlisted** as your privacy setting if you only want a link that you can copy and share by email

You can choose **Private** if you only want people with the email addresses that you input to view the video

1. **To play** the video…
	1. …if it is a DVD, you will need a computer with a DVD player.
	2. …if it is on a flash drive (or portable hard drive), connect the drive (usually by USB port) to your computer. Copy the file over. It is suggested to use VLC media player (<http://www.videolan.org/vlc/>) since it can play most file types.
	3. If it was shared through BearSpace <https://bearspace.baylor.edu> (or other cloud server), them open BearSpace and the file. It is suggested to use VLC media player (<http://www.videolan.org/vlc/>) since it can play most file types.
	4. …if it is shared through a YouTube (Vimeo or other video site), click on the link on a computer that has internet connection.

HandBrake: <http://handbrake.fr>

Movie Maker: <http://windows.microsoft.com/en-US/Windows-Live/movie-maker#t1=overview>

Vimeo: <https://vimeo.com>

VLC: Windows: <http://www.videolan.org/vlc/download-windows.html>

 Mac: <http://www.videolan.org/vlc/download-macosx.html>

YouTube: <https://www.youtube.com>

Zamzar: <http://www.zamzar.com>